



Informal Discussion by Members of Area North Committee

Wednesday 23rd March 2022

2.00 pm

**A virtual consultative meeting via
Zoom meeting software**

The following members are requested to attend this virtual consultation meeting:

Neil Bloomfield
Malcolm Cavill
Louise Clarke
Adam Dance

Mike Hewitson
Tim Kerley
Tiffany Osborne
Clare Paul

Crispin Raikes
Dean Ruddle
Mike Stanton
Gerard Tucker

There are no planning applications to consider this month.

Any members of the public wishing to address the virtual consultative meeting during Public Question Time, need to email democracy@southsomerset.gov.uk by 9.00am on Tuesday 22 March 2022.

The meeting will be streamed and viewable online at:

https://www.youtube.com/channel/UCSDst3IHGj9WoGnwJGF_soA

For further information on the items to be discussed, please contact:
democracy@southsomerset.gov.uk

This Agenda was issued on Tuesday 15 March 2022.

Jane Portman, *Chief Executive Officer*

**This information is also available on our website
www.southsomerset.gov.uk and via the mod.gov app**

Information for the Public

In light of the coronavirus pandemic (COVID-19), Area North Committee will meet virtually via video-conferencing to consider reports. As of 7 May 2021 some interim arrangements are in place for committee meetings.

At the meeting of Full Council on 15 April 2021 it was agreed to make the following changes to the Council's Constitution:

- a) To continue to enable members to hold remote, virtual meetings using available technology;
- b) To amend Part 3 (Responsibility for Functions) of the Council's Constitution to allow those remote meetings to function as consultative bodies and delegate decisions, including Executive and Quasi-Judicial decisions, that would have been taken by those meetings if the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 had continued in force to the Chief Executive (or the relevant Director in the Chief Executive's absence) in consultation with those meetings and those members to whom the decision would otherwise have been delegated under Part 3 of the Constitution;
- c) The delegated authority given under (b) will expire on 31 July 2021 unless continued by a future decision of this Council;

For full details and to view the report please see -

<https://modgov.southsomerset.gov.uk/ieListDocuments.aspx?CId=137&MId=2981&Ver=4>

Further to the above, at the meeting of Full Council on 8 July 2021, it was agreed to extend the arrangements for a further 6 months to 8 January 2022. For full details and to view the report please see -

<https://modgov.southsomerset.gov.uk/ieListDocuments.aspx?CId=137&MId=3033&Ver=4>

Further to the above, at the meeting of Full Council on 16 December 2021, it was agreed to extend the arrangements for a further 6 months to 8 July 2022 for all meetings apart from Full Council - Full Council will be in person. For full details and to view the report please see -

<https://modgov.southsomerset.gov.uk/ieListDocuments.aspx?CId=137&MId=2991&Ver=4>

Area North Committee

Meetings of the Area North Committee are usually held monthly, at 2.00pm, on the fourth Wednesday of the month (unless advised otherwise. However during the coronavirus pandemic these meetings will be held remotely via Zoom.

Agendas and minutes of meetings are published on the council's website

<https://modgov.southsomerset.gov.uk/ieDocHome.aspx?bcr=1>

Agendas and minutes can also be viewed via the mod.gov app (free) available for iPads and Android devices. Search for 'mod.gov' in the app store for your device, install, and select 'South Somerset' from the list of publishers, then select the committees of interest. A wi-fi signal will be required for a very short time to download an agenda but once downloaded, documents will be viewable offline.

Public participation at meetings (held via Zoom)

Public question time

We recognise that these are challenging times but we still value the public's contribution to our virtual consultative meetings. If you would like to participate and contribute in the meeting, please join on-line through Zoom at: <https://zoom.us/join> You will need an internet connection to do this.

Please email democracy@southsomerset.gov.uk for the details to join the meeting.

The period allowed for participation in Public Question Time shall not exceed 15 minutes except with the consent of the Chairman and members of the Committee. Each individual speaker shall be restricted to a total of three minutes.

If you would like to address the virtual consultative meeting during either Public Question Time or regarding a Planning Application, please email democracy@southsomerset.gov.uk by 9.00am on Tuesday 22 March. When you have registered, the Chairman will invite you to speak at the appropriate time during the virtual meeting.

Virtual meeting etiquette:

- Consider joining the meeting early to ensure your technology is working correctly.
- Please note that we will mute all public attendees to minimise background noise. If you have registered to speak during the virtual meeting, the Chairman will un-mute your microphone at the appropriate time.
- Each individual speaker shall be restricted to a total of three minutes.
- When speaking, keep your points clear and concise.
- Please speak clearly – the Councillors are interested in your comments.

Planning applications

It is important that you register your request to speak at the virtual meeting by emailing democracy@southsomerset.gov.uk by 9.00am on the day before the meeting. When you have registered, the Chairman will invite you to speak at the appropriate time during the virtual meeting.

Consideration of planning applications at this meeting will commence no earlier than the time stated at the front of the agenda and on the planning applications schedule. The public and representatives of parish/town councils will be invited to speak on the individual planning applications at the time they are considered.

Comments should be confined to additional information or issues, which have not been fully covered in the officer's report. Members of the public are asked to submit any additional documents to the planning officer at least 72 hours in advance and not to present them to the Committee on the day of the meeting. This will give the planning officer the opportunity to respond appropriately. Information from the public should not be tabled at the meeting. It should also be noted that, in the interests of fairness, the use of presentational aids (e.g. PowerPoint) by the applicant/agent or those making representations will not be permitted. However, the applicant/agent or those making representations are able to ask the planning officer to include photographs/images within the officer's presentation subject to them being received by the officer at least 72 hours prior to the meeting. No more than 5 photographs/images either supporting or against the application to be submitted. The planning officer will also need to be satisfied that the photographs are appropriate in terms of planning grounds.

At the committee chairman's discretion, members of the public are permitted to speak for up to three minutes each and where there are a number of persons wishing to speak they should be encouraged to choose one spokesperson to speak either for the applicant or on behalf of any supporters or objectors to the application. The total period allowed for such participation on each application shall not normally exceed 15 minutes.

The order of speaking on planning items will be:

- Town or Parish Council Spokesperson
- Objectors
- Supporters
- Applicant and/or Agent
- District Council Ward Member

If a member of the public wishes to speak at the virtual meeting they must email democracy@southsomerset.gov.uk by 9.00am on Tuesday 22 March 2022.

In exceptional circumstances, the Chairman of the Committee shall have discretion to vary the procedure set out to ensure fairness to all sides.

Recording and photography at council meetings

Recording of council meetings is permitted, however anyone wishing to do so should let the Chairperson of the meeting know prior to the start of the meeting. The recording should be overt and clearly visible to anyone at the meeting, but non-disruptive. If someone is recording the meeting, the Chairman will make an announcement at the beginning of the meeting.

Any member of the public has the right not to be recorded. If anyone making public representation does not wish to be recorded they must let the Chairperson know.

The full 'Policy on Audio/Visual Recording and Photography at Council Meetings' can be viewed online at:

<http://modgov.southsomerset.gov.uk/documents/s3327/Policy%20on%20the%20recording%20of%20council%20meetings.pdf>

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Informal Discussion by Members of Area North Committee

Wednesday 23 March 2022

Agenda

Preliminary Items

1. Minutes

To approve as a correct record the minutes of the previous meeting held on 26 January 2022. The draft minutes can be viewed at:

<https://modgov.southsomerset.gov.uk/ieListMeetings.aspx?CId=428&Year=0>

2. Apologies for Absence

3. Declarations of Interest

In accordance with the Council's current Code of Conduct (as amended 26 February 2015), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting.

Members are reminded that they need to declare the fact that they are also a member of a County, Town or Parish Council as a Personal Interest. Where you are also a member of Somerset County Council and/or a Town or Parish Council within South Somerset you must declare a prejudicial interest in any business on the agenda where there is a financial benefit or gain or advantage to Somerset County Council and/or a Town or Parish Council which would be at the cost or to the financial disadvantage of South Somerset District Council.

Planning Applications Referred to the Regulation Committee

The following members of this Committee are also members of the Council's Regulation Committee:

Councillors Neil Bloomfield, Malcolm Cavill, Adam Dance and Dean Ruddle.

Where planning applications are referred by this Committee to the Regulation Committee for determination, Members of the Regulation Committee can participate and vote on these items at the Area Committee and at Regulation Committee. In these cases the Council's decision-making process is not complete until the application is determined by the Regulation Committee. Members of the Regulation Committee retain an open mind and will not finalise their position until the Regulation Committee. They will also consider the matter at Regulation Committee as Members of that Committee and not as representatives of the Area Committee.

4. Date of next meeting

Councillors are requested to note that there is no meeting scheduled for April (due to the elections), therefore the next Area North Committee meeting is scheduled to be held at 2.00pm on **Wednesday 25 May 2022**, and is likely to be a virtual meeting using Zoom.

5. **Public Question Time**
6. **Chairman's Announcements**
7. **Reports From Members**

Items for Discussion

8. **Grant to Norton sub Hamdon Parish Council - Play Area Upgrade (Executive Decision)** (Pages 7 - 13)
9. **Making the Most of Martock (M3) - Update** (Pages 14 - 18)
10. **Phosphates Update** (Page 19)
11. **Area North Forward Plan** (Pages 20 - 21)
12. **Planning Appeals (for information)** (Page 22)

Please note that members of the Area Committee will make a recommendation on the above reports. The decision will be taken by the Chief Executive.



Grant to Norton sub Hamdon Parish Council - Play Area Upgrade (Executive Decision)

Strategic Director: Kirsty Larkins, Director of Service Deliver
Service Manager: Tim Cook, Locality Manager
Lead Officer: Adrian Moore, Locality Officer
Contact Details: Adrian.moore@southsomerset.gov.uk

Purpose of the Report

Councillors are asked to consider the awarding of a grant of £12,482 towards the upgrade to Norton sub Hamdon Parish Council's play area at Norton sub Hamdon recreation field.

Public Interest

Awarding grants is a key way that SSDC supports and helps to deliver community projects sponsored by Parishes and voluntary community organisations in the towns and villages across the district.

Norton sub Hamdon Parish Council has applied to the Area North community grants programme for financial assistance with the costs of upgrading the Norton sub Hamdon Parish Council's play area at Norton sub Hamdon recreation field. The Locality Officer is submitting this report to enable the Area North Committee to make an informed decision about the application and has assessed the application.

Recommendation

That Area North Committee recommend to the Chief Executive that a grant of £12,482 be awarded to Norton Sub Hamdon Parish Council towards the upgrade of the play area at the recreation field, the grant to be allocated from the Area North capital programme and subject to SSDC standard conditions for community grants (appendix A).

Application Details

Name of applicant:	Norton sub Hamdon Parish Council
Project:	Upgrade to Norton sub Hamdon Parish Council's play area at Norton sub Hamdon recreation field.
Total project cost:	£32,600
Amount requested from SSDC:	£12,482
% amount requested	38%
Application assessed by:	Adrian Moore

Community Grants Assessment Score

The table below shows the grant scoring for this application. Applications must meet the minimum score of 22 to be considered for SSDC funding under Community Grants policies.

Category	Max Score available	Officer assessment score
A Supports Council Plan/Area Chapter	1	1
B Supports Equalities & Diversity	1	1
C Supports Environment Strategy	3	1
D Need for Project	10	7
E Capacity of Organisation	15	12
F Financial need	7	4
Total	37	26

Background

Norton sub Hamdon Parish Council's play equipment in the play area at the recreation field is now approaching 25 years of age. Some of the equipment is now in need of replacement and the Parish Council would like to do this in 2022 in-line with commemorating the Queen's Platinum Jubilee year as a project to invest in the future of the village.

This play area facility is extremely popular due to it being adjacent to the primary school, village hall and Multi Use Games Area. The play area provides a safe and fun environment for all the children of the village.

Parish information

Parish*	Norton sub Hamdon
Parish Population	743
No. of dwellings	319

*Taken from the 2011 census profile

The project

New and improved bank slide and swings, roundabout, climbing unit, new surfacing, signage and landscaping.

Local support / evidence of need

By upgrading and modernising the play equipment, it will help to encourage children to take part in physical activity and develop healthy habits and lifestyles. It will provide a fun focus for parents and children to play together and forge relationships with other local families.

The project includes play equipment that is designed to be inclusive for all abilities which will allow all children to play together in a rich and engaging way.



The new play area will be promoted via the village newsletter, the Parish Council website and also the Parish Council Facebook page.

Project costs

Project costs	Cost £
Site security - Heras fencing, storage container and welfare facilities	2,291.00
Breakout and remove from site - Embankment	603.00
Supply 1 No. Swift Slide with platform	2,702.16
Hard Dig Installation	680.00
Supply & lay 10m3 of subsoil to make good after removals and to adapt mound to new embankment slide	650.00
Supply 1 No. Katja Flat Seat (to existing swing frame)	180.36
Supply 1 No. Tango Seat (to existing swing frame)	768.96
Breakout and remove from site 2 no. 1-bay swings (removing foundations)	456.00
Supply 1 No. Turo Swing Base Module for Basket Seat - red	1,881.36
Supply 1 No. Black Bravo Seat c/w SS 6mm chain assembly	707.40
Hard Dig Installation	761.00
Supply 1 No. UniPlay Gytro (basic)	3,115.80
Soft Dig Installation	520.00
Supply 1 No. roundabout - Spiral	1,950.00
Soft Dig Installation	341.00
Breakout and remove from site 16 stepping posts (removing foundations)	624.00
Breakout and remove from site 27m2 of 100mm concrete base as per design	324.00
Breakout and remove from site 70m2 of rubber tiles: 18m2 from under cradle swings, 24m2 from under flat swings, 24m2 from under Multi Pondo Seesaw and 4m2 from under Embankment Slide	1,610.00
Breakout and remove from site 56m of PCC edging: 18m around cradle swings, 21m around flat swings and 18m around Multi Pondo Seesaw	784.00
Supply and lay 94m2 of 40mm thick brown/green mix Ecomulch surfacing as per design	7,520.00
Soft dig excavation to 120mm & cart away spoil - 53m2	583.00
Supply and install 53m2 of Geotextile membrane	159.00
Supply and install 53m2 of 70mm MOT type 1	954.00
Supply 2 no. A3 Signs (fence/gate)	182.00
Install signs (fence/gate)	86.00
Supply & lay 70m2 of 50mm topsoil & turf	1,190.00
Supply & lay 50m2 of 50mm topsoil & seed access reinstatement	550.00
Uplift and reinstall 2 no. steel seats	380.00
Delivery	689.28
RPII Post Installation Inspection	357.00
Discount	-1,000.73
Total	32,599.59

Funding plan

Funding source	Secured or pending	Amount £
Parish Council	Secured	18,000
CIL Payment	Secured	2,118
SSDC Community Grant	Pending	12,482
Total		32,600

Conclusion and Recommendation

It is recommended that a grant of £12,482 is awarded.

Financial Implications

The balance in the Area North Capital programme is £35,338. If the recommended grant of £12,482 is awarded, £22,856 will remain.

Grants are awarded subject to all other funding being secured before the commencement of the project and are on a % basis of the full project costs. Payment of the grant cannot exceed the grant award and is proportionally reduced if full project costs are under budget.

Council Plan Implications

Focus 4 – Places where we live

To enable housing and communities to meet the existing and future needs of residents and employers, we will work to:

- Enable the delivery of good quality housing in appropriate places across all tenures, to meet community needs
- Maximise the provision of affordable housing
- Support rural communities and economies through delivery of affordable housing
- Prevent people losing their home and supporting people who are homeless to have a place they can call home
- Support communities to identify any housing need in their parish and support them to meet this demand, including supporting Community Land Trusts
- Support provision of housing for Life long independent living
- To deliver sustainable communities where people want to live and thrive
- Proactively identify adaptable housing and community solutions responding to the consequences of the Covid-19 pandemic
- Promote and encourage environmentally sustainable housing, including to protect the Somerset Levels and Moors when determining planning submissions following advice from Natural England.

Carbon Emissions and Climate Change Implications

None



Equality and Diversity Implications

<i>An Equality Impact Relevance Check Form has been completed in respect of the Proposal?</i>	Yes
<i>The Impact Relevance Check indicated that a full EIA was required?</i>	No
<i>If an EIA was not required please attach the Impact Relevance Check Form as an Appendix to this report and provide a brief summary of its findings in the comments box below.</i>	
<i>If an EIA was required please attach the completed EIA form as an Appendix to this report and provide a brief summary of the result of your Equality Impact Assessment in the comment box below.</i>	
Additional Comments	
The improvements to the existing play area aims to provide for children of all abilities in the local community.	

Background Papers

None.

Appendix A

Standard conditions applying to all SSDC Community Grants

The applicant agrees to: -

- Notify SSDC if there is a material change to the information provided in the application.
- Start the project within six months of the grant offer and notify SSDC of any changes to the project or start date as soon as possible.
- Confirm that all other funding sources have been secured before starting the project, if these were not already in place at the time of the application.
Acknowledge SSDC assistance towards the project in any relevant publicity about the project (e.g. leaflets, posters, websites, and promotional materials) and on any permanent acknowledgement (e.g. plaques, signs etc.).
- Work in conjunction with SSDC officers to monitor and share the success of the project and the benefits to the community resulting from SSDC's contribution to the project.
- Provide a project update and/or supply before and after photos if requested
- Supply receipted invoices or receipts which provide evidence of the **full** cost of the project so that the grant can be released.
- Complete an evaluation survey when requested after the completion of the project.
- Note that they cannot apply for another community grant for the same project within a 3 year period of this award.

Standard conditions applying to buildings, facilities and equipment

- Establish and maintain a “sinking fund” to support future replacement of the building / facility / equipment as grant funding is only awarded on a one-off basis.
- Use the SSDC Building Control Service when buildings regulations are required.
- Incorporate disabled access and provide an access statement where relevant.

Additional conditions applying to Play & Facilities

- All play equipment considered for purchase will have passed an EN1176 test.
- All play equipment installed will have Impact Absorbing Surfacing (safety surfacing) installed to EN1177 standard.
- All play equipment installed will have a Post Installation Inspection completed by a fully trained person.
- Ensure that the play area is inspected and maintained in accordance with EN1176 or a successive standard
- Provide good quality signage to buildings and facilities.

Special conditions

None.

Equality Impact Relevance Check Form



The Public Sector Equality Duty requires us to eliminate discrimination, advance equality of opportunity and foster good relations with protected groups. This tool will identify the equalities relevance of a proposal, and establish whether a full Equality Impact Assessment will be required.

What is the proposal?	
Name of the proposal	Upgrade to Norton Parish Council's play area
Type of proposal (new or changed Strategy, policy, project, service or budget):	Project
Brief description of the proposal:	Upgrade - Norton sub Hamdon Parish Council's play area at Recreation Ground
Name of lead officer:	Adrian Moore

You should consider whether the proposal has the potential to negatively impact on citizens or staff in the following ways:

- Access to or participation in a service,
- Levels of representation in our workforce, or
- Reducing quality of life (i.e. health, education, standard of living)

A negative impact is any change that could be considered detrimental. If a negative impact is imposed on any citizens or staff with protected characteristics, the Council has a legal duty to undertake a full Equality Impact Assessment.

Could your proposal negatively impact citizens with protected characteristics? (This includes service users and the wider community)	NO
Could your proposal negatively impact staff with protected characteristics? (i.e. reduction in posts, changes to working hours or locations, changes in pay)	NO

Is a full Equality Impact Assessment required?	NO
If Yes, Please provide a brief description of where there may be negative impacts, and for whom. Then complete a full Equality Impact assessment Form	
If No, Please set out your justification for why not.	
Upgrade will include fully inclusive access to the play area and the installation of predominantly accessible play equipment.	
Service Director / Manager sign-off and date	Tim Cook 15/03/2022
Equalities Officer sign-off and date	Dave Crisfield 16 th March 2022

Making the Most of Martock (M3) – Update

Strategic Director:	Kirsty Larkins, Director, Service Delivery
Service Manager:	Tim Cook, Locality Team Manager
Lead Officer:	Tim Cook, Locality Team Manager
Contact Details:	tim.cook@southsomerset.gov.uk or 01963 435088

Purpose of the Report

The purpose of the report is to update members on the current situation with M3 (Making the Most of Martock) and to provide an opportunity for members to discuss the future relationship with the local partnership.

Public Interest

The M3 partnership was originally established in 2001 with support from SSDC. SSDC is currently a 'core member' of M3.

Recommendations

1. Members note the update on the work of the M3 partnership and the current partnership arrangements
2. Members consider whether it is still necessary or desirable for SSDC to continue to be a 'core member' of the partnership.
3. Members consider becoming an 'advisory member' of the M3 partnership.

Background

The Making the Most of Martock Community Partnership (M3CP) comprises a number of organisations that originally came together to deliver the Martock vision and the Local Community Plan. SSDC was involved in setting the organisation up and is a 'core partner' under the organisations constitution. Area North Committee (ANC) nominates a representative on an annual basis.

Members considered a report to outside bodies at the July meeting of ANC. Cllr Clarke currently represents SSDC on the partnership.

Making the Most of Martock (M3) – Purpose and Governance

The M3 Community Partnership comprises several organisations that have come together to enable delivery of the Martock Vision and community plan. Core members of the partnership are stated as:



- South Somerset District Council
- Martock Parish Council (Currently now an 'advisory member')
- Parochial Church Council
- Martock Christian Fellowship
- Martock School Governors
- Martock Business Forum
- Martock Community Group
- Martock Surgery
- Martock Fire & Rescue

Martock Parish Council withdrew as a core member in March 21 and now has a nominated representative attend meetings as an observer.

Somerset County Council was originally a core member and also withdrew from the partnership in 2021.

The aim of the partnership (as stated in the community plan 2018-23) is 'to ensure that all of these organisations are working together in the most efficient and effective manner'.

M3 is established as a Community Interest Company (CIC) with three active Directors.

The partnership organises the following:-

- 'The Pinnacle' - the community magazine - which is printed quarterly with the proceeds from the advertising, and is delivered free to all the homes in Martock, Ash, East Lambrook, Kingsbury Episcopi and Long Load by a 40 strong group of kind volunteers. (previously published as The Leveller).
- Martock Online website (apart from the local democracy section) which provides news and information about community facilities, events and a directory of businesses in the local area.
- Martock Awards, to thank individuals who go the extra mile for our community

The partnership is responsible for producing and monitoring progress of the Martock Local Community Plan.

The 2018 – 23 plan continues the work of previous plans under five key themes.

- Connecting Martock
- Culture and the Environment
- Youth Provision
- Living Learning and Livelihoods
- Community Safety

An action plan sets out specific projects that are planned or already being taken forward.

SSDC as a Core Member

The focus of the work carried out by M3 is local to Martock. There are links between much of what is set out in the action plan and SSDC priorities. However, SSDC is not expected to be responsible for delivery of any elements of the plan.

It is not clear what the purpose or implications of being a 'core member' are for SSDC. Core membership status could convey or suggest responsibility for delivery. For many years, the contribution that SSDC has made has been to nominate a member of Area North Committee to attend M3 meetings. SSDC has not been asked to provide financial support or officer time in recent years.

Financial Implications

There are no direct financial implications related to this report.

Council Plan Implications

The work of M3 Community Partnership detailed in the report contributes broadly towards outcomes set out in the key areas of focus for Economy, Environment and Healthy, Self-Reliant Communities.

Carbon Emissions and Climate Change Implications

There are no implications for carbon emissions and climate change related to this report.

Equality and Diversity Implications

<i>An Equality Impact Relevance Check Form has been completed in respect of the Proposal?</i>	Yes
<i>The Impact Relevance Check indicated that a full EIA was required?</i>	No
<i>If an EIA was not required please attach the Impact Relevance Check Form as an Appendix to this report and provide a brief summary of its findings in the comments box below.</i>	
<i>If an EIA was required please attach the completed EIA form as an Appendix to this report and provide a brief summary of the result of your Equality Impact Assessment in the comment box below.</i>	
Additional Comments	
The report provides an update on the work of the M3 partnership. The recommendations will not result in a reduction or loss of support or services to residents. It is considered that there is no equality impact as a direct result of this report.	



Background Papers

- Appointment of Members to Outside Organisations and Groups – ANC Wednesday 14th July.
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Equality Impact Relevance Check Form



The Public Sector Equality Duty requires us to eliminate discrimination, advance equality of opportunity and foster good relations with protected groups. This tool will identify the equalities relevance of a proposal, and establish whether a full Equality Impact Assessment will be required.

What is the proposal?	
Name of the proposal	Making the Most of Martock M3 Update
Type of proposal (new or changed Strategy, policy, project, service or budget):	Review of membership of local partnership
Brief description of the proposal:	To provide an update on the work of the group and review membership.
Name of lead officer:	Tim Cook

You should consider whether the proposal has the potential to negatively impact on citizens or staff in the following ways:

- Access to or participation in a service,
- Levels of representation in our workforce, or
- Reducing quality of life (i.e. health, education, standard of living)

A negative impact is any change that could be considered detrimental. If a negative impact is imposed on any citizens or staff with protected characteristics, the Council has a legal duty to undertake a full Equality Impact Assessment.

Could your proposal negatively impact citizens with protected characteristics? (This includes service users and the wider community)	NO
Could your proposal negatively impact staff with protected characteristics? (i.e. reduction in posts, changes to working hours or locations, changes in pay)	NO

Is a full Equality Impact Assessment required?	NO
If Yes, Please provide a brief description of where there may be negative impacts, and for whom. Then complete a full Equality Impact assessment Form	
If No, Please set out your justification for why not.	
Purpose of the report is to clarify the role of SSDC in a local partnership and seek members views. The outcome of the report will not result in significant change or reduction in engagement or services. The decision required of members regarding SSDC membership of the Partnership will not have any negative impacts on people sharing Protected Characteristics therefore a full EIA is not required.	
Service Director / Manager sign-off and date	Tim Cook 15 th March 2022
Equalities Officer sign-off and date	Dave Crisfield 15 th March 2022



Phosphates Update

Strategic Director:	Kirsty Larkins, Director of Service Deliver
Lead Specialist:	John Hammond, Lead Specialist (Planning)
Contact Details:	john.hammond@southsomerset.gov.uk

Purpose of the Update

The Lead Specialist (Planning) will be attending Area North Committee to provide a verbal update on Phosphates.



Area North Committee - Forward Plan

Director: Nicola Hix, Strategy & Support Services
Officer: Becky Sanders, Case Officer (Strategy & Support Services)
Contact Details: democracy@southsomerset.gov.uk

Purpose of the Report

This report informs Members of the Area North Committee Forward Plan.

Public Interest

The forward plan sets out items and issues to be discussed over the coming few months. It is reviewed and updated each month, and included within the Area North Committee agenda, where members of the committee may endorse or request amendments.

Recommendation

Members are asked to note and comment upon the Area North Committee Forward Plan as attached, and to identify priorities for any further reports.

Area North Committee Forward Plan

Members of the public, councillors, service managers, and partners may also request an item be placed within the forward plan for a future meeting, by contacting the Agenda Co-ordinator.

Items marked *in italics* are not yet confirmed, due to the attendance of additional representatives.

To make the best use of the committee, the focus for topics should be on issues where local involvement and influence may be beneficial, and where local priorities and issues raised by the community are linked to SSDC and SCC corporate aims and objectives.

Further details on these items, or to suggest / request an agenda item for the Area North Committee, please contact one of the officers named above.

Background Papers: None

Area North Committee Forward Plan

Further details on these items, or to suggest / request an agenda item for the Area North Committee, please contact the Agenda Co-ordinator; at democracy@southsomerset.gov.uk

Items marked in italics are not yet confirmed.

Meeting Date	Agenda Item	Background / Purpose	Lead Officer
Apr '22	No meeting scheduled due to elections.		
May '22	Community Grant	To consider a request for funding for play equipment at High Ham.	Locality Officer
May '22	Appointments to Outside Bodies	New municipal year – appointment of members to working groups and outside bodies.	Case Officer (Strategy & Support Services)
May '22	Revised Scheme of Delegation – Development Control, Nomination of Substitutes for Chairman and Vice Chairman for 2022-23.	New municipal year – appointment of two members to act as substitutes.	Case Officer (Strategy & Support Services)
TBC	Community Grants	To consider any requests for funding.	Locality Officer



Planning Appeals

Strategic Director: Kirsty Larkins, Service Delivery
Lead Specialist: John Hammond, Principal Planner
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Purpose of the Report

To inform members of the appeals that have been lodged, decided upon or withdrawn.

Public Interest

The Area Chairmen have asked that a monthly report relating to the number of appeals received, decided upon or withdrawn be submitted to the Committee.

Recommendation

That members note the report.

Appeals Received

None.

Appeals Dismissed

None

Appeals Allowed

None.
